

Grassland Middle School

National Blue Ribbon School of Excellence 2004



Telephone: 615.472-4500 Fax 615.472-4511 Website: www.wcs.edu/gms
2390 Hillsboro Road • Franklin, Tennessee 37069-2390

Dr. Susan Curtis
Principal

Chris Hawkins
Assistant Principal
Dr. Charlotte Pitcher
Assistant Principal

REQUEST FOR RECORDS

Federal Statue Entitled: **Privacy Rights of Parents and Students:**

Schools may send a student's educational record to officials of other schools or school systems in which the student seeks or intends to enroll, upon condition that the student's parents be notified of the transfer, receive a copy of the record if desired, and have an opportunity to challenge the content of the record.

I have read the statement above. Please send the educational records of my child to the following address:

**Grassland Middle School
Attn: Martha Hall, Office Coordinator
2390 Hillsboro Road
Franklin, TN 37069**

Name of Student: _____

Date of Birth: _____

Grade Entering @ GMS: _____

Signature of Parent: _____

Date of Signature: _____

Previous School Name: _____

Previous School Address: _____

Date Records Requested: _____